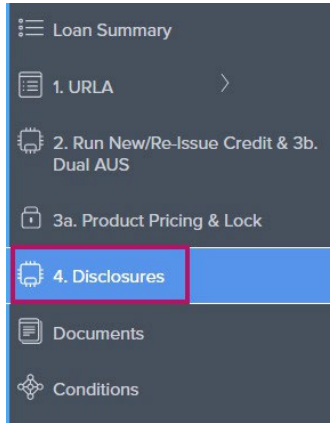


Step 4: Disclosures

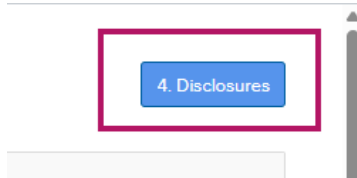
Be sure you have '2. Reissue(d) Credit' and run the loan through '3a. Product Pricing & Lock' before requesting the initial disclosure package.

Note: the '1003 Signature Date' in the URLA > Information for Government Monitoring > Loan Originator Information section must be no more than 2 business days prior to today (today being the day you intend to process and send the initial disclosure package).

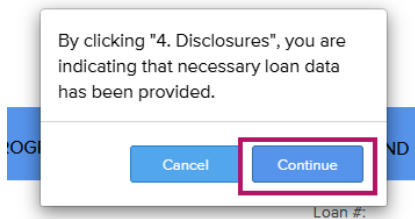
To process the initial disclosure package through the portal, click '4. Disclosures' in the left navigation pane:



Select the blue "Disclosures" button in the right side.



Next, a popup will appear to confirm that all loan data has been provided, if so select "Continue" button.



Please review the submission checklist for your loan type to ensure you have provided all the required documentation.

If you have any questions, reach out to your Account Executive and/or Account Manager.