

CD/DOC Order Request Form

Loan Number: Projected Signing Date: Request Date: Lock Expiration Date:

Borrower Information				
Borrower Name: Co-Borrower Name:				
Borrower Name: Co-Borrower Name:				
Non-Borrower or Title Only Spouse Name:				
Non-Borrower or Title Only Spouse Email:				
Vesting: POA (approval required prior to docs) \square Yes \square No *POA and signed LOE from borrower required				
Loan Information		Required items for CD		
Louis Information		☐ Appraisal Invoice(s)		
Loan Program:		☐ Credit Report Invoice		
Term in months:		☐ HOA Cert Fee Invoice		
Appraised Value:		☐ EOI Handling Fee Invoice ☐ Processing Fee Invoice (required on LPC and must be 3 rd party)		
Total Loan Amount:		☐ Any other Applicable invoices – VOE, Termite, Inspection		
Sales Price:		☐ Appraisal		
Property Type:		☐ Payoff Demand – must be good through closing		
PUD/Condo Name:		☐ Escrow Settlement Fee Sheet – must match current loan amount ☐ HOI – must show paid in full or balance due		
Interest Rate:		☐ Tax Cert		
Impounds:		☐ Vesting		
☐ Loan Locked				
Loan Fees Comment of the Comment of				
Broker Compensation:		Compensation Amount: \$		
Processing Fee: \$		Admin Fee (BPC Only): \$		
Lender Credit: \$	Points: \$		Seller Credit: \$	
Appraisal Fee: \$	POC: \$		Paid to Broker: \$	
1004D Fee: \$	POC: \$		Paid to Broker: \$	
Credit Report Fee: \$	POC: \$		Paid to Broker: \$	
HOA Cert Fee: \$	POC: \$		Paid to Broker: \$	
EOI Handling Fee: \$	POC: \$		Paid to Broker: \$	
Mortgage Insurance (if applicable):				
Escrow Company Information		Title Company Information		
Escrow Company:		Title Company:		
Escrow Officer:		Title Officer: Email Address:		
Email Address: License #:		License #:		
		Phone #:		
Address:	Address:			
City: State:	Zip:	City:	State: Zip:	
Listing Agent Information		Buyer Agent Information		
Brokerage Company Name:		Brokerage Company Name:		
Address:		Address:		
License #:		License #:		
Agent Name:		Agent Name:		
License #:		License #:		
Agent Ph #:		Agent Ph #: Agent Email Address:		
Agent Email Address:		Agent chian Address.		